

XI. CIRCUMSTANCES JUSTIFYING TEMPORARILY RESTRICTING INSPECTIONS



1. The requested records at the time of request are required by Department staff or by other state officials to perform their duties.
2. The Department has reason to fear defacement or other injury to the records and it is not possible to supervise the inspection of the records at that particular time.
3. Other members of the public are waiting to inspect the records.
4. An individual is monopolizing certain records to such an extent that other members of the public who wish to inspect the same records cannot do so.
5. An unusual amount of time will be required to locate the records.